

Professionalism

Dale H. Easley

University of Dubuque

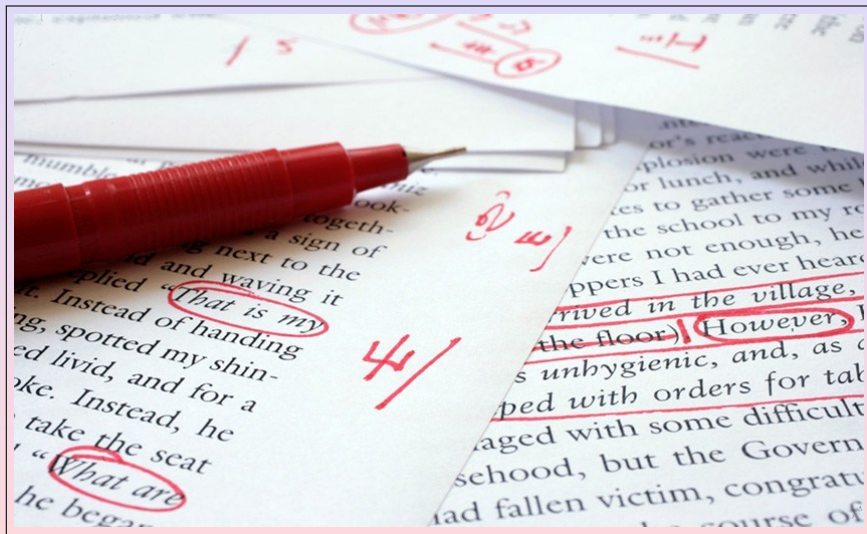


Throw up in the morning.*



* from *Death is a Lonely Business* by Ray Bradbury

Clean up in the afternoon.



Why clean up?



First Impressions Count....

- ▶ The First Meet:
 - ▶ 7% From what we actually say
 - ▶ 38% Is the Quality of our Voice, Grammar and Confidence
 - ▶ 55% The way we Dress, Act and Walk
- ▶ **4** seconds - to make a first impression
- ▶ **4** minutes to make a lasting impression

What does *professionalism* mean?

John David Alonzo

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Date of Birth: September 3, 1993

CAREER OBJECTIVE

Seeking a challenging career with a progressive organization that provides an opportunity to capitalize my technical skills & abilities in the field of information technology (IT).

TECHNICAL SKILLS

- Hardware troubleshooting
- Network troubleshooting
- Programming (Java, C++, Visual Basic, Android Programming Language)
- Microsoft Office (MS Word, Excel, Powerpoint, Internet, etc)
- Adobe Creative Suite (Photoshop, InDesign, After Effects, Dreamweaver)

PERSONAL SKILLS

- Excellent written and verbal communication skills
- Highly organized and efficient
- Ability to work independently or as part of a team
- Proven leadership skills and ability to motivate

EDUCATION

BS in Information and Communications Engineering (2010 – 2015)
Rizal Technological University
Bonli Avenue, Mandaluyong City

ACHIEVEMENTS/ RESPONSIBILITIES

- President, Association of Computer Students (2014 - 2015)
- Lay-out Artist, The Guardian Student Magazine (2012 - 2014)
- Vice-Governor, College of Engineering and Industrial Technology (2014 - 2015)

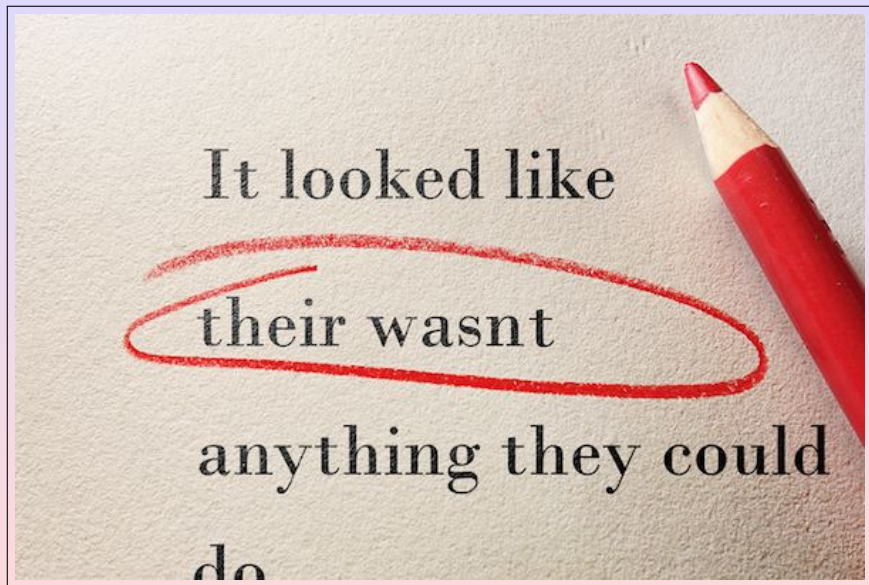
PRE-PROFESSIONAL EXPERIENCE

Technical Support Intern - IT Department
Xerox Business Services Philippines Inc. (June 2014 – Feb 2015)
Provided Level 1 support, handled troubleshooting and maintenance as well as monitoring and deployment of IT equipment.

REFERENCES:

Available upon request.

The Easy Answer



The Tougher Answer



This is your first paper for my class

